1. Starting at our schools website, found at SpringsCharterSchools.Org, click on “Our Programs”, then click on “Homeschool-All Counties (K-12)

2. Next, click on the “Bookmart/Akademos” option.
3. Click the link that says “Click Here” to get to Bookmart.

4. When Bookmart opens, click on the appropriate category (i.e., Curriculum, Online Programs, Learning Center Classes, School & Art Supplies, Tech, or Field Trips) to begin shopping. See example pages below:
5. Click on the appropriate choice from the category you have selected.

Select from items listed below by clicking on the sub-category.
Select from items listed below by clicking on the sub-category.
Please note:
Items in the School & Art Supplies and Field Trips categories are not available during the preorder window. They will be available in the Fall for the upcoming school year.
6. When viewing curriculum, scroll down/up as necessary to view all of the books or items in a section, then click the book name you wish to view. Please note that some items have only used versions available.

Search for individual titles here.
7. When you have located the item you wish to purchase, enter the quantity you would like to order, then click “Add to Cart.”

8. Repeat the process until all of your items have been selected. Then click “Show Cart” on the left side of the page to continue.
9. View the shopping cart, and review your book list. At this point, you can delete a book placed in the cart, change the order quantity, or continue to shop. When you are finished, click “Check Out Now.”

To change the quantity of an item, type in the desired amount, and click the double arrow symbol to update your cart. To delete an item, click on the trash can symbol.

10. If you have already created a login for the new site, login here. **Please note, all accounts from previous years have been deleted.** **ALL students must create new accounts.**
11. To create a new account, please complete the following mandatory fields: Program Type, Account Type, E-Mail, Username, Password, Confirm Password, ES Name, ES Email Address, School, Student First Name, Student Last Name, Student ID#. Address 1, City, & Zip Code. **Please do not use your child’s Social Security as his or her Student ID. Use the 6 or 10 digit code given to you by your ES.** When you have completed all the necessary information, click “Register and Check Out.”

If your ES is not listed, type in the ESes name and E-Mail address here.

**Click “Register And Checkout” to continue.**
12. The next screen will confirm that your registration is complete. You may recheck your order one last time before you finalize it. Once you are satisfied with your order, select a shipping address. The default address is your billing address, which is listed. You may also add a new shipping address. **Please note: All preorders must be shipped. Once regular ordering starts in the Fall, “Pick up” will be an option again.** When you are ready to place your order, click "Confirm Purchase."

![Shopping cart screenshot](image)

- Click here to Add/Edit shipping address.
- Click here to finalize purchase.
13. When your order is complete, you will see a confirmation page, and you will receive an email with your order details.

IMPORTANT NOTE: You must log out completely after completing a student’s order before placing an order for another student. If you place a student’s order using another student’s account, it will be cancelled.